

**Township of Alabaster Board of Trustees**  
**Regular Meeting**  
**August 10, 2020**  
**Alabaster Township Hall**

1. Welcome & Pledge

- The Alabaster Township Board of Trustees regular meeting was called to order by supervisor Stephanie Wentworth at 5:00pm on Monday, August 10, 2020.

2. Roll Call and Recognition of Visitors

Board Members:

Supervisor: Stephanie Wentworth	Present
Clerk: Jasmine Tubbs	Present
Treasurer: Lorraine Paskiewicz	Present
Trustee: Jeanne Lutes	Present
Trustee: Joe Czaika	Present

Visitors:

Michael Schulz – Resident  
Jay O’Ferrell – Iosco County Board of Commissioners  
Jim Sheehan – USG

3. Approval of Meeting Minutes

- *Czaika made a motion, seconded by Wentworth, to approve the July 13, 2020 regular meeting minutes as written. Roll Call: Ayes-Wentworth, Paskiewicz, Lutes, Czaika, Tubbs; Nays-none. The motion passed.*

4. Treasurer’s Report

- Paskiewicz presented the July 2020 treasurer’s report.

5. Clerk’s Report – Bills, Status, Elections, Cemetery

- *Bills: Tubbs made a motion, seconded by Czaika, to pay the July bills totaling \$19,951.57. Roll Call: Ayes-Wentworth, Paskiewicz, Lutes, Czaika, Tubbs; Nays-none. The motion passed.*
- *Status: Tubbs stated the website is ready for review by all board members. Feedback is requested by August 21<sup>st</sup>. Tubbs stated the request for waiver letter to the State of Michigan has been sent for waiving the interest and penalties for late payment and filing of the 2018 & 2019 taxes. Tubbs stated that for the year of 2019 pension contributions were wrongly being deposited into S. Dullinger’s account instead of D. Franks. Tubbs worked with Burnham & Flower Insurance Group to fix the issues, totaling approximately \$720.*
- *Cemetery: Tubbs stated we have sold one plot to the Knowlton family on August 4, 2020.*
- *Elections: Tubbs stated the August primary was a success with a total 196 votes.*

6. Communications

- None

7. Zoning Administrator Report

- Wentworth stated 2 of 4 violations have been fixed. Next step for the 2 outstanding violations is to issue a citation which lawyer, T. Freel, will write and submit.

8. Planning Commission Report

- Czaika provided summary of the August 5, 2020 PC meeting. No board actions required at this time, PC will continue reviewing sign ordinance.

9. Bike Path Report

- Wentworth stated she is still seeking a company to spray for poison ivy.

10. Old Business

- Wentworth stated 825 Duby Rd still has not been cleaned up. The Township will begin taking next steps to get family involved.

11. New Business

a. Water line Protection Proposal

- *Wentworth made a motion, seconded by Czaika, to enter into contract with Dan Frank/Davidson's Rock'N for \$15,450.00 to repair 3<sup>rd</sup> Street and Bayshore intersection. Roll Call: Ayes-Wentworth, Paskiewicz, Lutes, Czaika, Tubbs; Nays-none. The motion passed.*

b. Expenditure – Revenue Report

- Revenue and Expense report for July 2020 was reviewed and initialed by Board.
- Board requested \$109.41 for Bike Path vests be moved from 211.000.956.000 to 204.446.801.000

12. Public Comment

- Sheehan stated the removal of the Marine bin is completed and now they are installing the lights. US Gypsum is moving forward with work related to the new query, slated to be used starting third quarter 2022.
- Jay O'Farrell gave updates on Iosco County matters and mileages.

13. Adjourn

- *Lutes made a motion, seconded by Czaika, to adjourn meeting. At 5:53pm the August 10, 2020 Regular Meeting of the Alabaster Township Board of Trustees closed.*

Respectfully submitted,

Jasmine Tubbs, Clerk