

Township of Alabaster Board of Trustees
Regular Meeting
December 14, 2020
Alabaster Township Hall
AlabasterTownship.com

1. Welcome & Pledge

- The Alabaster Township Board of Trustees regular meeting was called to order by supervisor Stephanie Wentworth at 5:10pm on Monday, December 14, 2020. Due to MDHHS orders (~~Public Act 228 of 2020~~ Act 254 of 2020) the meeting was held virtually via Zoom.

2. Roll Call and Recognition of Visitors

Board Members:

Supervisor: Stephanie Wentworth	Present
Clerk: Jasmine Tubbs	Present
Treasurer: Lorraine Paskiewicz	Present
Trustee: Jeanne Lutes	Absent
Trustee: Joe Czaika	Present

Visitors:

Jennifer Stewart	Spicer Group
Heather Huffstutler	Huron Pines

3. Approval of Meeting Minutes

- *Czaika made a motion, seconded by Tubbs, to approve the November 9, 2020 regular meeting minutes as written. Wentworth requested updates to the minutes to state it is the "Iosco County Road Commission" and that the planning committee "Reviewed and recommends approval" to the USG plan. Roll Call: Ayes-Wentworth, Paskiewicz, Czaika, Tubbs; Nays-none. The motion passed.*

4. Treasure's Report

- Paskiewicz presented the November 2020 treasurer's report. Winter taxes have started to be collected.

5. Clerk's Report - Bills, Status, Elections, Cemetery

- Bills: *Tubbs made a motion, seconded by Wentworth, to pay the November bills totaling \$21,921.84. Roll Call: Ayes-Wentworth, Paskiewicz, Czaika, Tubbs; Nays-none. The motion passed.*
- Tubbs explained the purchase of a hard drive storage device to be used by anyone that has township related material on their computers. The clerk and treasurer computers will be backed up twice a year.

6. Communications

- Charter Communications will be changing their channel lineup.

7. Zoning Administrator Report

- None

8. Planning Commission Report

- Wentworth stated Spicer Group has been contacted to provide an estimate for the work of updating the sign ordinance. Still waiting on their quote.
- Czaika mentioned USG has adjusted the flashing lights on the dock

- The next planning commission meeting is February 3, 2021 at 9am at the Township hall.
9. Bike Path Report
 - Wentworth stated snow plowing markers have been placed along the path and signs were cleaned.
 10. Old Business
 - none
 11. New Business
 - a. Recreation Plan Draft Review
 - Jennifer Stewart provided update on recreation plan. A draft has been completed and is available for a 30 day public review. Public hearing for comments is scheduled for January 11, 2021 at 5:00pm. The plan can be found on the township website and comments should be submitted to the township. Newspaper notices have been prepared and first notice published in December 9, 2020 Iosco News Herald paper.
 - b. Expenditure – Revenue Report
 - Tubbs presented the November Expenditure/Revenue report. *Wentworth made a motion to approve the November expense/revenue report. Roll Call: Ayes-Wentworth, Paskiewicz, Czaika, Tubbs; Nays-none. The motion passed.*
 - c. Resolution alternate date for December Board of Review, Resolution 2020-04
 - *Wentworth made a motion, seconded by Paskiewicz, to adopt Resolution 2020-04 to hold the December Board of Review meeting on an alternate date of December 15, 2020 at 3:00pm. Roll Call: Ayes-Wentworth, Paskiewicz, Czaika, Tubbs; Nays-none. The motion passed. See attached document.*
 - d. Huron Pines Partnership Agreement for Invasive Species
 - Heather Huffstutler reviewed the partnership agreement with Alabaster Township related to invasive species. Wentworth stated the agreement has been reviewed by the township lawyer, and an update is needed to be more specific as-to the location of the new property to be purchased. *Wentworth made a motion, seconded by Czaika, to approve the agreement for the partnership with Huron Pines for Invasive Species. Roll Call: Ayes-Wentworth, Paskiewicz, Czaika, Tubbs; Nays-none. The motion passed. See attached document.*
 - Huffstutler provided an update on the purchase of the USG property. The purchase should be completed very soon, in 2020, by Huron Pines. Public announcements to be made once purchase is completed.
 - e. Board Appointments
 - *Wentworth made a motion, seconded by Czaika, to approve the board appointments for 2021. Roll Call: Ayes-Wentworth, Paskiewicz, Czaika, Tubbs; Nays-none. The motion passed. See attached document.*
 - f. Parks and Recreation Committee
 - *Wentworth made a motion, seconded by Paskiewicz, to create a Parks & Recreation Committee. Discussion: Committee will meet monthly or as needed, and will be sunset once the grant application process for land acquisition from Huron Pines is completed. Committee members will be Stephanie Wentworth, Heather Huffstutler and Cindy Fowler. Roll Call: Ayes-Wentworth, Paskiewicz, Czaika, Tubbs; Nays-none. The motion passed.*
 12. Public Comment

- none

13. Adjourn

- *Tubbs made a motion, seconded by Paskiewicz, to adjourn meeting. At 6:08pm the December 14, 2020 Regular Meeting of the Alabaster Township Board of Trustees closed.*

Respectfully submitted,

Jasmine Tubbs, Clerk