

**Township of Alabaster Board of Trustees**  
**Regular Meeting**  
**July 13, 2020**  
**Alabaster Township Hall**

1. Welcome & Pledge

- The Alabaster Township Board of Trustees regular meeting was called to order by supervisor Stephanie Wentworth at 5:00pm on Monday, July 13, 2020.

2. Roll Call and Recognition of Visitors

Board Members:

Supervisor: Stephanie Wentworth	Present
Clerk: Jasmine Tubbs	Present
Treasurer: Lorraine Paskiewicz	Present
Trustee: Jeanne Lutes	Present
Trustee: Joe Czaika	Present

Visitors:

Michael Schulz – Resident  
Jay O’Ferrell – Iosco County Board of Commissioners  
Scott Frank – Candidate for Sheriff  
Dion Rasey - Resident  
Tricia Rasey – Resident

3. Public Comment

- Scott Frank introduced himself as a candidate for County Sheriff

4. Approval of Meeting Minutes

- *Czaika made a motion, seconded by Tubbs, to approve the June 8, 2020 regular meeting minutes as written. Roll Call: Ayes-Wentworth, Paskiewicz, Lutes, Czaika, Tubbs; Nays-none. The motion passed.*

5. Treasure’s Report

- Paskiewicz presented the June 2020 treasurer’s report.
- Summer tax bills were sent July 1<sup>st</sup> and due by September 14th

6. Clerk’s Report – Bills, Status, Elections, Cemetery

- *Bills: Wentworth made a motion, seconded by Paskiewicz, to pay the June bills totaling \$88,610.32. Roll Call: Ayes-Wentworth, Paskiewicz, Lutes, Czaika, Tubbs; Nays-none. The motion passed.*
- *Tubbs made a motion, seconded by Wentworth to pay the June bill for Lansky Lawn care in the amount of \$120.00. Roll Call: Ayes-Wentworth, Paskiewicz, Lutes, Czaika, Tubbs; Nays-none. The motion passed*
- **Status:** Tubbs stated the pension company, John Hancock, has submitted a request for information to complete the annual audit on their end. Also worker’s comp insurance company, Donegal, as requested information to complete their annual audit. Our accountant, Lisa Ernst, has also reached out to start our bi-annual audit. Tubbs also stated the website continues to be worked on and is 75% complete and she should soon be sending a demo link to the board for review.
- **Cemetery:** Tubbs stated there is plot in need of maintenance and she still looking for a person/company that can do the work.
- **Elections:** Tubbs stated election workers have been assigned and scheduled. Absentee ballots continue to be requested and sent.

7. Communications

- Wentworth stated Charter Communications is improving their service and increasing their English/Spanish channels, along with other channels.
- Wentworth stated the Iosco Agricultural Fair has again reached out for a Township donation which we cannot participate in.
- Wentworth presented an update from APM. There is a decline in nuisance calls due to drying condition.

8. Zoning Administrator Report

- Wentworth state Frank has been busy with 4 violation notices related to sheds, fences and nuisances issues.

9. Planning Commission Report

- Czaika state the USG marine bin removal has been completed.
- Czaika stated the next planning commission meeting will be August 5<sup>th</sup>. Spicer Group will be in attendance.

10. Bike Path Report

- Wentworth stated there is a lot of poison ivy and a company may be contacted to spray for poison ivy

11. Old Business

- No old business

12. New Business

a. Board of Review Appointment

- Wentworth made a motion, seconded by Lutes, to appoint Sharon Czaika to the Board of Review. *Roll Call: Ayes-Wentworth, Paskiewicz, Lutes, Tubbs; Nays-none, Abstaining-Czaika. The motion passed*

b. Resolution Alternate July Board of Review Date

- Wentworth made the motion, seconded by Czaika, to pass Resolution 2020-01 that sets the date for the July Board of Review for Wednesday, July 22, 2020 at 3:30pm. The Hearing will be held at the Alabaster Township Hall. *Ayes-Wentworth, Paskiewicz, Lutes, Tubbs; Nays-none, Abstaining-Czaika. The motion passed*

c. Expenditure – Revenue Report

- Revenue and Expense reports for April 2020 and May 2020 were reviewed and initialed by Board.

13. Public Comment

- Schultz & Rasey showed concern related to several instances of motorized vehicles on the bike path.
- Rasey asked for clarification on various road and ordinances.
- Jay O'Farrell gave updates on Iosco County matters. Two millage requests are on the August 4<sup>th</sup> primary ballots.

14. Adjourn

- *Lutes made a motion, seconded by Tubbs, to adjourn meeting. At 6:04pm the July 13, 2020 Regular Meeting of the Alabaster Township Board of Trustees closed.*

Respectfully submitted,

Jasmine Tubbs, Clerk