

Township of Alabaster Board of Trustees
Regular Meeting
November 9, 2020
Alabaster Township Hall
AlabasterTownship.com

1. Welcome & Pledge

- The Alabaster Township Board of Trustees regular meeting was called to order by supervisor Stephanie Wentworth at 5:00pm on Monday, November 9, 2020.

2. Roll Call and Recognition of Visitors

Board Members:

Supervisor: Stephanie Wentworth	Present
Clerk: Jasmine Tubbs	Present
Treasurer: Lorraine Paskiewicz	Present
Trustee: Jeanne Lutes	Absent
Trustee: Joe Czaika	Present

Visitors:

Sallie Gaillard	USG
Jim Sheehan	USG
Jeni Stewart	Spicer Group
Jay O'Farrell	Iosco BOC

3. Approval of Meeting Minutes

- *Czaika made a motion, seconded by Tubbs, to approve the October 12, 2020 regular meeting minutes as written. Roll Call: Ayes-Wentworth, Paskiewicz, Czaika, Tubbs; Nayes-none. The motion passed.*
- *Czaika made a motion, seconded by Tubbs, to approve the October 21, 2020 special meeting minutes as written. Roll Call: Ayes-Wentworth, Paskiewicz, Czaika, Tubbs; Nayes-none. The motion passed.*

4. Treasure's Report

- Paskiewicz presented the October 2020 treasurer's report. There is \$0.15 discrepancy in the balance which Paskiewicz will resolve on Tuesday, November 10, 2020.

5. Clerk's Report – Bills, Status, Elections, Cemetery

- *Bills: Tubbs made a motion, seconded by Paskiewicz, to pay the October bills totaling \$17,617.85. Roll Call: Ayes-Wentworth, Paskiewicz, Czaika, Tubbs; Nayes-none. The motion passed.*
- *Elections: Tubbs provided a summary of the Election results: 348 votes were tabulated, 201 were received as absentee ballots, 1 overseas move ballot was received. Detailed summary of results can be found on the board outside the township hall and on the website.*
- *Cemetery: 1 plot has been sold to Nicole & Rick Barrick for 2 cremations. Plot #136G&H*

6. Communications

- Charter Communications will be enhancing their service and have price increases.
- NorthCoast Landscaping has provided an estimate for cemetery maintenance for 2021. *Wentworth made a motion, seconded by Czaika, to sign a contract with NorthCoast Landscaping for 2021 maintenance of the Alabaster cemetery, estimated to be \$150 Fall cleanup, \$40 per mow to be done around Memorial Day, July 4th and Labor Day. Roll Call: Ayes-Wentworth, Paskiewicz, Czaika, Tubbs; Nayes-none. The motion passed*

7. Zoning Administrator Report
 - None
8. Planning Commission Report
 - Czaika summarized the November 4th meeting where the USG annual plan was reviewed and approval recommended. The Planning Commission recommends to the Township Board that the USG plan be approved. *Wentworth made a motion, seconded by Czaika, to approve the 2021 USG Annual Plan. Roll Call: Ayes-Wentworth, Paskiewicz, Czaika, Tubbs; Nays-none. The motion passed*
 - Czaika presented the planning commission's recommendation to hire a consultant to update the Sign Ordinance. *Tubbs made a motion, seconded by Czaika, to obtain pricing for the update of the Sign Ordinance by an outside consulting firm. Roll Call: Ayes-Wentworth, Paskiewicz, Czaika, Tubbs; Nays-none. The motion passed*
 - The next planning commission meeting is February 3, 2021 at 9am at the Township hall.
9. Bike Path Report
 - none
10. Old Business
 - none
11. New Business
 - a. Recreation Plan Update
 - Jeni Stewart from Spice Group presented the results of the online survey and a draft of the recreation plan. There were 215 respondents to the survey, and there was mostly positive feedback on the direction Alabaster is taking for parks and recreation. Discussion was held related to minor updates to recreation plan and action plan. The final plan will be completed by December 9, 2020. On December 11, 2020 the township will begin 30-day public review of the plan. A public hearing will be completed prior to the board meeting on January 11, 2021 so that the plan can be adopted.
 - b. Expenditure – Revenue Report
 - Tubbs apologized for attaching the wrong document to the email so that no one was able to review the Rev&Exp report before the meeting. Tubbs will email the correct report for October so that it can be approved in the December board meeting.
 - c. Road Study Report
 - Wentworth presented the Alabaster Good Roads Committee report. *Wentworth made a motion, seconded by Czaika, to accept the Alabaster Good Roads Committee report and work with the ~~Iosco road commission~~ Iosco County Road Commission for pricing and project planning in accordance with the report. Roll Call: Ayes-Wentworth, Paskiewicz, Lutes, Czaika, Tubbs; Nays-none. The motion passed.*
 - d. Equipment Needs
 - Tubbs stated a new printer has been purchased at a cost of \$405.95 and is still looking into the right laptop to purchase.
12. Public Comment
 - Jay O'Farrell gave updates on Iosco County matters, including budget/financial plans being worked on because the millage was not passed again in the November election.
 - Sheehan inquired if the township was discouraging truck traffic on Keystone road, Wentworth confirmed.
13. Adjourn

- *Tubbs made a motion, seconded by Paskiewicz, to adjourn meeting. At 6:35pm the November 9, 2020 Regular Meeting of the Alabaster Township Board of Trustees closed.*

Respectfully submitted,

Jasmine Tubbs, Clerk