

Township of Alabaster Board of Trustees
Regular Meeting
February 8, 2021
Alabaster Township Hall
AlabasterTownship.com

1. Welcome & Pledge

- The Alabaster Township Board of Trustees regular meeting was called to order by supervisor Stephanie Wentworth at 5:05pm on Monday, February 8, 2021. Due to MDHHS orders (Act 254 of 2020) the meeting was held virtually via Zoom.

2. Roll Call and Recognition of Visitors

Board Members:

Supervisor: Stephanie Wentworth	Present
Clerk: Jasmine Tubbs	Present
Treasurer: Lorraine Paskiewicz	Present
Trustee: Joe Czaika	Present
Trustee: Harold Coles	Present

Visitors:

Jim Kirchner	Planning Commission Chair
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3. Approval of Meeting Minutes

- *Coles made a motion, seconded by Wentworth, to approve the January 20, 2021 special meeting minutes as written. Roll Call: Ayes-Wentworth, Paskiewicz, Czaika, Tubbs; Nays-none. The motion passed.*

4. Treasure's Report

- Paskiewicz presented the February 2021 treasurer's report. The winter tax share distributions are starting to be received, increasing our accounts.

5. Clerk's Report - Bills, Status, Elections, Cemetery

- *Bills: Tubbs made a motion, seconded by Czaika, to pay the February bills totaling \$18,662.06. Roll Call: Ayes-Wentworth, Paskiewicz, Czaika, Tubbs; Nays-none. The motion passed.*
- Tubbs stated John Hancock is moving towards online access for everyone to view pension; more information to come. Tubbs will be on vacation, and unavailable, from February 23 to March 4. Tubbs mentioned our Lappan Insurance representative inquired if there was a need for an insurance review by the board, the board agreed there was no need at this time.

6. Communications

- none

7. Zoning Administrator Report

- Wentworth stated she will be reviewing the status of the Duby road house condemnation with Frank to ensure everything is aligned.

8. Planning Commission (PC) Report

- The Comprehensive Development Plan (CDP) was reviewed in the PC February meeting. PC officers were elected. Zoning discussion was held related to the Huron Pines parcel and ensuring recreational is zoned correctly for the entire parcel. It was decided to allow Huron Pines to determine the best next steps for zoning since they are familiar with what is needed for the grants.

- The next PC meeting is May 12, 2021 at 9am at the Township hall.
9. Bike Path Report
 - The path has been plowed.
 10. Old Business
 - none
 11. New Business
 - a. Budget Workshop – 5:00 PM
 - Budget workshop was held. Wentworth reviewed the budget worksheet with board. Board decided wage increases were not necessary. Discussion was held on future expenses to be accounted for in next year’s budget.
 - b. Expenditure – Revenue Report
 - *Wentworth made a motion, seconded by Czaika, to accept the January Rev/Exp Report. Roll Call: Ayes-Wentworth, Paskiewicz, Czaika, Tubbs; Nays-none. The motion passed.*
 - c. Parks & Recreation Committee (P&R) Appointments
 - The Parks & Recreation Committee continues to meet and will hold meeting as needed to complete the grant application.
 - d. Board of Review Appointments
 - *Wentworth made a motion, seconded by Tubbs, to appoint Jim Witherspoon, Florence Rogers and Sharon Czaika to the Board of Review. Roll Call: Ayes-Wentworth, Paskiewicz, Czaika, Tubbs; Nays-none. The motion passed.*
 - Board of Review will have to meet virtually, by State mandate, for all March meetings.
 12. Public Comment
 - Kirchner asked if the West side of the Huron Pines property had been mined by USG. No one had an answer and do not know if the land was mined.
 13. Adjourn
 - *Tubbs made a motion, seconded by Czaika, to adjourn the meeting. At 6:14pm the February 8, 2021 Regular Meeting of the Alabaster Township Board of Trustees closed.*

Respectfully submitted,

Jasmine Tubbs, Clerk

Next regular meeting March 8, 2021
 Lake Huron Coastal Preserve Proposal Public Hearing March 8, 2021 - 5:00 PM
 Budget Hearing – March 16, 2021 - 11 AM
 Board of Review - Monday, March 8, 3 - 9 PM; Tuesday, March 9, 9 AM - 3 PM