

**Township of Alabaster Board of Trustees**  
**Regular Meeting**  
**January 11, 2021**  
**Alabaster Township Hall**  
**AlabasterTownship.com**

1. Welcome & Pledge

- The Alabaster Township Board of Trustees regular meeting was called to order by supervisor Stephanie Wentworth at 5:32pm on Monday, January 11, 2021. Due to MDHHS orders (Act 254 of 2020) the meeting was held virtually via Zoom.

2. Roll Call and Recognition of Visitors

Board Members:

Supervisor: Stephanie Wentworth	Present
Clerk: Jasmine Tubbs	Present
Treasurer: Lorraine Paskiewicz	Present
Trustee: Joe Czaika	Present
Trustee: <i>vacant</i>	

Visitors:

Jennifer Stewart	Spicer Group
Heather Huffstutler	Huron Pines
Jim Kirchner	Resident

3. Approval of Meeting Minutes

- *Tubbs made a motion, seconded by Paskiewicz, to approve the December 14, 2020 regular meeting minutes as written. Roll Call: Ayes-Wentworth, Paskiewicz, Czaika, Tubbs; Nays-none. The motion passed.*

4. Treasure's Report

- Paskiewicz presented the January 2020 treasurer's report. The winter tax share distributions are starting to be received, increasing our accounts.

5. Clerk's Report - Bills, Status, Elections, Cemetery

- *Bills: Tubbs made a motion, seconded by Wentworth, to pay the November bills totaling \$33,366.55. Roll Call: Ayes-Wentworth, Paskiewicz, Czaika, Tubbs; Nays-none. The motion passed.*

6. Communications

- Tawas City Fire Department has provided their 2020 year in review report. *See attached document.*

7. Zoning Administrator Report

- Frank is addressing 4-5 violations and the demolition of the condemnation house on DUBY Road.

8. Planning Commission Report

- none
- The next planning commission meeting is February 3, 2021 at 9am at the Township hall.

9. Bike Path Report

- The path has been plowed twice.

10. Old Business

- none

## 11. New Business

- a. Recreation Plan PUBLIC HEARING was held at 5:04pm. *Minutes available in clerk's office.*
- b. Expenditure – Revenue Report
  - Tubbs stated the December Revenue/Expense was not ready yet and hoped to have it emailed out by Tuesday, January 12, 2021.
- c. Trustee Vacancy
  - Three candidates have submitted letters of interest for the open Trustee position: Vicki Kosin, Harold Coles, Christine Gentges. *See attached document.*
  - Discussion was held related to availability of each candidate and requirements around continued remote meetings while candidates are South for the winter.
  - *Wentworth made a motion, seconded by Czaika, to appoint Harold Coles as Trustee. Roll Call: Ayes-Wentworth, Paskiewicz, Czaika, Tubbs; Nays-none. The motion passed.*
- d. Parks & Recreation Committee (P&R) Appointments
  - Heather Huffstutler provided an updated for Huron Pines. She is working on creating a timeline and benchmarks for the P&R committee. DNR will be holding a workshop at the end of January, members of the P&R committee will be in attendance. Huron Pines is working with USG on a press release and public announcement for the purchase of the land.
  - *Wentworth made a motion, seconded by Paskiewicz, to add Florence Rogers and Joe Czaika to the Parks & Recreation Committee. Roll Call: Ayes-Wentworth, Paskiewicz, Czaika, Tubbs; Nays-none. The motion passed.*
  - The Parks & Recreation Committee members are: Stephanie Wentworth, Heather Huffstutler, Cyndy Fower, Florence Rogers and Joe Czaika.
- e. Benson Road Culvert
  - An Intergovernmental Project Agreement has been signed with the Iosco County Road Commission. Alabaster Township will collect \$13,640.00 from the property owner and provide it to the Iosco County Road Commission, whereby the Iosco County Road Commission will complete the work of replacing and fixing the culvert. Work will be completed as soon as possible to be completed before May 31, 2021. The monetary commitment has not yet been received from the resident so the initiation of the work is on-hold.
- f. Permission to bill Tawas Area Schools \$2.75 for collecting
  - *Paskiewicz made a motion, seconded by Czaika, to collect summer taxes for Tawas Area Schools in the amount of \$2.75 per parcel. Roll Call: Ayes-Wentworth, Paskiewicz, Czaika, Tubbs; Nays-none. The motion passed.*
- g. Authority to charge 1% administration fee on all tax bills
  - *Paskiewicz made a motion, seconded by Czaika, to charge 1% on the summer and winter taxes for administrative fees. Roll Call: Ayes-Wentworth, Paskiewicz, Czaika, Tubbs; Nays-none. The motion passed.*
- h. Board of Review Training
  - *Wentworth made a motion, seconded by Czaika, to pay for the Board of Review members to attend training at the cost of \$25 per person. Roll Call: Ayes-Wentworth, Paskiewicz, Czaika, Tubbs; Nays-none. The motion passed.*

## 12. Public Comment

- none

## 13. Adjourn

- *Tubbs made a motion, seconded by Paskiewicz, to adjourn the meeting. At 6:11pm the January 11, 2021 Regular Meeting of the Alabaster Township Board of Trustees closed.*

Respectfully submitted,

Jasmine Tubbs, Clerk