

Alabaster Township Board of Trustees
Virtual Meeting Notice

In accordance with Public Act 254 of 2020, the Alabaster Township Board of Trustees will hold electronic remote meetings via ZOOM and telephone. All regular board meetings, special board meetings, planning commission, board of review, and any other township related committee meeting will be held remotely for the purpose of essential business operations.

Members of the public wishing to participate in the meeting through electronic means will have access to the meeting through the following methods:

Meeting Access via smartphone or computer

Click this link to join the meeting:

<https://us02web.zoom.us/j/87697333519?pwd=TldTdmhrbG90eVIQdVF2N2xOV2RWQT09>

Meeting Access via telephone

Dial: 1-646-558-8656

then enter

Meeting ID: 876 9733 3519

Passcode: 123456

Virtual participants and those calling in will be able to hear the audio of the meeting and make comments as specified below.

Electronic Board Meeting Participation

The following are the procedures by which persons may contact members of the public body to provide input or ask questions about any business that will come before it.

All public comment will be taken during the public comments section of a meeting

- Virtual Audience joining via smartphone or computer
 1. The Chair will announce that we have reached our public comments section
 2. The Chair will ask the moderator to announce the first person who wishes to speak. At this point, the moderator will unmute the person.
 3. The Chair will greet the person, ask them to state their first & last name, home address and limit their comments to 3 minutes.
 4. The moderator will mute participants once they are done speaking.
- Phone in audience joining via telephone
 1. Press *9 to raise your hand
 2. The Chair will announce that we have reached our public comments section
 3. The Chair will ask the moderator to announce the first person who wishes to speak. At this point, the moderator will unmute the person.
 4. The Chair will greet the person, ask them to state their first & last name, home address and limit their comments to 3 minutes.
 5. The moderator will mute participants once they are done speaking.
- We will repeat steps 2-5 until all public comments have been heard

Visit www.AlabasterTownship for the latest virtual meeting details.

For Alabaster board and committee contacts visit, www.AlabasterTownship.com