

ALABASTER TOWNSHIP

1716 South US 23 Tawas City, MI 48763
989.362.3171
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APPLICATION FOR SITE PLAN REVIEW

Property ID: _____

To: Alabaster Township Zoning Administrator

From:

Name of Applicant

Mailing Address

City, State, Zip

Home Phone

Work Phone

1. I (we), the above named applicant(s), hereby request a site plan review by the Alabaster Township Planning Commission.

2. The property in question is located at: _____
_____, Alabaster Township, MI

Being legally described as

Attach survey, proof of ownership or lease.

Alabaster Township Application for Site Plan Review

3. Requirements for Submission (1010.2):

Every site plan submitted to the Planning Commission shall include at least a minimum of the following information before it is accepted for review.

A. Completion of Site Plan Application form.

B. A written narrative explaining:

1. What is being proposed

2. How each of the Performance Standards cited in Section 305 is being addressed.

(The applicant should anticipate which of the Township concerns might pose a potential problem and address them accordingly. If some are not applicable, so state as N/A).

C. A map or drawing of the property, including the following:

1. Drawn at a scale of not less than one inch (1") represents fifty feet (50') if the subject parcel is less than three (3) acres, or one inch (1") represents one hundred feet (100') if the subject parcel is three (3) acres or more

2. Date of last revision, north point, scale and legend

3. Dimensions of all lot and property lines showing the relationship of the subject property to all abutting properties

4. Location of existing and proposed structures on the subject property and all existing structures within fifty feet (50') of the property

5. Location of existing and proposed drives and parking areas

6. Location and right-of-way widths of abutting streets and alleys

7. Names and addresses of the architect, planner, designer, and/or engineer responsible for preparation of the site plan

8. The map should be prepared by a Michigan-licensed surveyor or approved by a Michigan-registered engineer

9. A legal description

Alabaster Township Application for Site Plan Review

4. A previous site plan has () has not () been made with respect to the property.

5. I (we) authorize _____
name

address, city, state, phone

to act as my (our) authorized agent in the hearing on my (our) request.

Applicant Signature _____

Applicant Signature _____

Date of Application _____

You are encouraged to attach additional information that you feel might be helpful.

To be completed by Alabaster Township

Date Received _____, 2008

Fee Received _____

Received by _____

Case Number _____

Copies sent to: _____ Clerk

_____ Planning Commission

_____ Other

Current Zoning _____

Alabaster Township Application for Site Plan Review